



CURIO PACK SDN BHD
(134457-M)



B-2-20, Leboh Batu Nilam 2, Bandar Bukit Tinggi, 41200 Klang, Selangor D.E., MALAYSIA
☎ +60 (3) 3325 3777 ☎ +60 (3) 3325 3666 ✉ hq@curiopack.com.my

www.curiopack.com.my

SHIPPING INSTRUCTIONS

ASIAN-PACIFIC AQUACULTURE

24TH – 27TH JULY,

PWTC, KL, MALAYSIA



CURIO PACK SDN BHD
(134457-M)



B-2-20, Leboh Batu Nilam 2, Bandar Bukit Tinggi, 41200 Klang, Selangor D.E., MALAYSIA
☎ +60 (3) 3325 3777 ☎ +60 (3) 3325 3666 ✉ hq@curiopack.com.my

www.curiopack.com.my

1. ROUTE

Exhibition goods from overseas can be accessed to the exhibition hall by the following routes:

- Airfreight shipment via KLIA Airport
- Sea freight shipment can be imported via Port Klang
- Freight from Singapore either by the above mode of transport or we can arrange for door-to-door trucking services inclusive CCP and clearance at Johor Bahru.

2. ARRIVAL DEADLINES

To ensure the timely delivery of your exhibits customs cleared to the exhibition site to coincide with the move-in schedule, please ensure shipments arrive as below deadlines:-

SEAFREIGHT

- a. DOCUMENT DEADLINE : 25TH MAY 2017
b. CARGO ARRIVAL PORT KLANG : 5TH JULY 2017

AIRFREIGHT

- a. DOCUMENT DEADLINE : 25TH MAY 2017
b. CARGO ARRIVAL KLIA AIRPORT : 10TH JULY 2017

FILMS & VIDEOS TAPES : 15TH MAY 2017

3. DOCUMENTATION FOR GENERAL CARGO

The documents required for clearance of goods for seafreight or airfreights are as below: -

- Invoice 2 Original and 2 copies
- Packing list 2 Original and 2 copies
- Bill of lading/AWB 2 Original and 2 copies
- Product catalogue/brochures 1 Copy
- Insurance policy, if insured 1 Copy
- Fumigation Certificate 1 Copy



CURIO PACK SDN BHD
(134457-M)



B-2-20, Leboh Batu Nilam 2, Bandar Bukit Tinggi, 41200 Klang, Selangor D.E., MALAYSIA
☎ +60 (3) 3325 3777 ☎ +60 (3) 3325 3666 ✉ hq@curiopack.com.my

www.curiopack.com.my

4. TEMPORARY IMPORTATION OR PERMANENT IMPORTATION

Goods for exhibition at KL can be imported either as Temporary Importation or Permanent Importation.

- **TEMPORARY IMPORTATION**

Goods for exhibition purposes only and to be returned to the country of origin or re-export after exhibition. Goods under temporary importation are not to be sold or disposed off without obtaining prior approval from customs authority.

Duties or taxes element, if any, for the goods intended for temporary importation can be covered by bank guarantee, which can be issued by the exhibitor or Curio Pack Sdn Bhd upon written instruction by the exhibitor.

Besides bonding the duty/tax element by bank guarantee, exhibition goods can be imported by using ATA-CARNET. Unless having approval from Customs Department, all the exhibition goods imported via ATA-Carnet must be re-exported.

- **PERMANENT IMPORTATION**

Goods intended for ultimate use during or after the exhibition should be imported as permanent importation basis. Duties or/and taxes will be paid at the import station either Port Klang or KLIA Airport.

5. FOOD STUFF / FISHERY PRODUCTS / AQUA CULTURE PRODUCTS

There are strict laws in Malaysia governing the importation of Fishery Products from Lembaga Kemajuan Ikan Malaysia (LKIM).

Therefore, when arranging shipment consisting of this nature, we highly seek to note the following:-

- Please send us full details in the Invoice & Packing list of the products
- Please send us the Fishery / Sanitary Certificate of the products
- Product catalogue / brochure

An import license is required for the importation of such products and please send us the above mention documents **2.5months** before the exhibition



CURIO PACK SDN BHD
(134457-M)



B-2-20, Leboh Batu Nilam 2, Bandar Bukit Tinggi, 41200 Klang, Selangor D.E., MALAYSIA
☎ +60 (3) 3325 3777 ☎ +60 (3) 3325 3666 ✉ hq@curiopack.com.my

www.curiopack.com.my

6. CONSIGNMENT OF SHIPMENT

Airway Bill or Bill of Lading must be consigned to:-

Consignee:-

CURIO PACK SDN BHD
B-2-20, LEBOH BATU NILAM 2,
BANDAR BUKIT TINGGI,
41200 KLANG,
SELANGOR DARUL EHSAN,
MALAYSIA

Notify Party:-

ASIAN-PACIFIC AQUACULTURE 2017
[Name of Exhibitor / Booth No.]
C/o CURIO PACK SDN BHD
TEL : +603-3325 3777 / 3585
FAX : +603-3325 3666 / 3775
CTC: Mr. C. L. NGIAM

7. PACKING OF EXHIBITS AND SHIPPING MARKS

Kindly take note that the same case/packaging will be used for return cargo for export purposes. We strongly recommend that bolted returnable type of case should be used. Packing in carton boxes is not advisable.

The case or the exhibition goods must be mark as below: -

ASIAN-PACIFIC AQUACULTURE 2017
C/o CURIO PACK SDN BHD
[Exhibitor name]
Hall/Booth No : _____
Dimension : _____ x _____ x _____ cm (H)
Gross Weight : _____ kgs
Case No : _____ of _____

Please mark at least 2 side of the case clearly to ensure correct positioning. Marking on the front side is compulsory.



CURIO PACK SDN BHD
(134457-M)



B-2-20, Leboh Batu Nilam 2, Bandar Bukit Tinggi, 41200 Klang, Selangor D.E., MALAYSIA
☎ +60 (3) 3325 3777 ☎ +60 (3) 3325 3666 ✉ hq@curiopack.com.my

www.curiopack.com.my

9. NOTIFICATION OF SHIPMENT

For all exhibition goods scheduled to despatch via sea freight and airfreight, you must send pre-alert notice to our office. For airfreight shipment, the pre-alert notice must reach us at least 3 working days before the arrival of the flight. The pre-alert notice must indicate the following information:-

- The Airway Bill or Bill of Lading No.
- The flight No. or the vessel name/voyage No.
- The container no if any
- ETD and ETA of the flight or vessel
- No. of packages, gross weight and dimension
- A copy of AWB or OBL
- A copy of invoices
- Fumigation Certificate

9. FREIGHT CHARGES

Unless otherwise agreed, all inbound freights must be PREPAID. Shipments arriving as freight collect are subject to additional 5% Currency Adjusting Factor (CAF) and 5% of service charges. The freight collect charges must be reimbursed to us prior to the delivery of the goods to the exhibition booth. Unless otherwise arranged, all the outbound shipment will be despatch under freight to collect basis.

10. INSURANCE

All works undertaken by us are at the owner's risk. Insurance on exhibits is not included. We strongly recommend the exhibitor to obtain full comprehensive round-trip insurance for their exhibits. The exhibitor should bring a copy of insurance policy or cover note. The exhibitors are free to use their own underwriters. However, CURIO PACK SDN BHD or their agent can offer a comprehensive door-to-door insurance programme (including exhibition period). Kindly send all details to our office should you require our service on such insurance. Neither CURIO PACK nor the organiser will accept responsibility for any loss or damage or part thereof of the exhibition goods or equipment, prior, during and after the exhibition.

11. SOLD EXHIBITS OR GOODS FOR LOCAL DEMONSTRATION

Exhibition goods which imported under temporary importation basis are not allowed to be removed from exhibition hall until proper custom documentation is done. The exhibitor must inform us the details of the buyer or agent before the end of the exhibition in order us to advise them regarding the procedures, duties/taxes involved.



CURIO PACK SDN BHD
(134457-M)



B-2-20, Leboh Batu Nilam 2, Bandar Bukit Tinggi, 41200 Klang, Selangor D.E., MALAYSIA
☎ +60 (3) 3325 3777 ☎ +60 (3) 3325 3666 ✉ hq@curiopack.com.my

www.curiopack.com.my

12. RETURNED EXHIBITS AND DISPOSAL INSTRUCTION

The disposal Instruction Form must be completed by the exhibitor before the closing of the exhibition. All returned exhibits requiring different routing must be clearly stated in the Disposal Instruction Form.

Please take special note when handling the disposal of small items. It is advisable that the small parcel is made known to the on-site supervisor. If possible, the parcel should be brought to our site-office for personal attention. Please contact our on-site supervisor if you require further assistance.

Please obtain the sticker/label from the on-site personnel and the final destination must be clearly marked for all returned exhibits. All the details of the Disposal Instruction Form must be fully completed and duly signed by the exhibitor and the duly authorised agent.

13. IMPORT DUTY & GST 6%

- All exhibits entering Malaysia for final entry are subject to import duties and GST 6%. These charges will be debited as per receipt or at cost to cost.
- **GOODS & SERVICE TAX 6% (GST 6%)**
- Effective 01st April 2015, Malaysian Government has implemented the GST, replacing the current sales and service tax. As such, Curio Pack Sdn Bhd will be charging GST 6% on applicable items only. For further information, please refer to the following website www.gst.customs.gov.my



CURIO PACK SDN BHD
(134457-M)



B-2-20, Leboh Batu Nilam 2, Bandar Bukit Tinggi, 41200 Klang, Selangor D.E., MALAYSIA
☎ +60 (3) 3325 3777 ☎ +60 (3) 3325 3666 ✉ hq@curiopack.com.my

www.curiopack.com.my

GENERAL CONDITIONS AND EXCLUSIONS

- * The handling tariff published applies to normal handling of cargo only. Charges quoted are inclusive of manpower and lifting equipment. For specialised cargoes, which require hiring of floating cranes, lighters, etc., additional charges will be levied in accordance with actual outlays.
- * Price quoted are for individual packages not exceeding 2,000kgs gross weight and/or dimension 500 x 230 x 240 cm (L x W x H) on any side. Exhibits exceeding these limits are subject to separate arrangement and price will be quoted upon receipt of cargo details.
- * All decision of usage of lifting equipment (such as crane and forklift) to offload the exhibits is at the discretion of our on-site representative. Exhibitor must abide by their decision.
- * This tariff does not apply to hazardous or perishable goods that require special handling or storage. Prices will be quoted upon request.
- * All the inbound quotations (inclusive of films and video tapes) only apply to goods that arrive in Malaysia before the arrival deadlines as specified in the shipping instructions and with correct documentation. Failure to comply will lead to additional late arrival surcharges and may jeopardise your exhibits being available for display during the exhibition.
- * The handling tariff is based on the current rate of exchange. If there is any major fluctuation, it will be reflected in our invoice rendered for settlement.
- * All work undertaken by us is at the owner's risk and in accordance to our terms and conditions of trading. A copy of this will be submitted upon request.

Prepared by

Exhibition Freight Dept.
CURIO PACK SDN BHD